



Join us  
November 7-9  
for VACo's 2010  
Annual  
Conference!

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Virginia Association of Counties  
1207 E. Main St., Suite 300  
Richmond, VA 23219-3627

address service requested

**REGISTRATION MATERIALS**

# Conference Registration



Online registration is available at [www.vaco.org](http://www.vaco.org). (Click on conference logo.)

**Note:** Partial-day registrations are not available.

Full Name \_\_\_\_\_

Name for Name tag \_\_\_\_\_ Title \_\_\_\_\_

County/Organization \_\_\_\_\_

Complete Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_ Fax \_\_\_\_\_

Second e-mail for copy of conference confirmation \_\_\_\_\_

Name of Spouse/Guest Attending Conference \_\_\_\_\_

**Guests staying at The Homestead do not pay extra for the banquet but must let VACo know they will attend. Guests staying elsewhere must pay \$75 to attend the banquet.**

Do you plan to attend the annual banquet on Sunday? yes \_\_\_\_\_ no \_\_\_\_\_

Does your spouse/guest plan to attend the banquet on Sunday? yes \_\_\_\_\_ no \_\_\_\_\_

Check here if you would prefer a vegetarian entree for the banquet. \_\_\_\_\_

\_\_\_\_\_ x \$225 conference fee per member (county officials and VACo associate members) \$ \_\_\_\_\_  
((\$275 conference fee after Nov. 1))

\_\_\_\_\_ x \$250 conference fee for all others (\$300 conference fee after Nov. 1) \$ \_\_\_\_\_

\_\_\_\_\_ x \$75 per banquet ticket for those not staying in the Homestead Hotel \$ \_\_\_\_\_

\_\_\_\_\_ x \$75 per participant for golf tournament (Put handicap or average score here \_\_\_\_\_) \$ \_\_\_\_\_

\_\_\_\_\_ x \$75 per set for rental golf clubs for the tournament \$ \_\_\_\_\_

\_\_\_\_\_ x \$40 each for VLGMA Networking Luncheon \$ \_\_\_\_\_

\_\_\_\_\_ total number of guest programs (circle your guest's choices below) \$ \_\_\_\_\_

- 1) \$45- **Cooking Demo** (10 a.m. to noon Monday)
- 2) \$45- **Wine Tasting** (3:30 to 4:30 p.m. Monday)
- 3) \$55- **Silk Scarf Painting** (1:30 to 3:30 p.m. Monday)
- 4) \$35- **Scenic Drive Tour** (2 hours; limit 10 per trip; 9 a.m. or 2 p.m. Monday)
- 5) \$15- **The Wilderness Wonders Presentation** (limit 20 per class; 10 a.m. to noon Monday)

**TOTAL CONFERENCE FEE(S) (MAKE CHECK PAYABLE TO VACo) \$ \_\_\_\_\_**

Send a check(s) or charge authorization covering total cost to: Virginia Association of Counties, 1207 E. Main St., Suite 300, Richmond, VA 23219-3627. Make checks payable to VACo. VACo will send an e-mail confirmation to the address you provide if your form arrives by Nov. 1. If you have questions, call VACo at (804) 788-6652.

CHARGE OPTIONS- Circle one: American Express                      MasterCard                      Visa

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Signature \_\_\_\_\_

# Conference Schedule (preliminary)



Details are subject to change.

## **Saturday, November 6**

9:15 a.m.....Supervisor Certification  
11:30 a.m.....golf tournament/Old Homestead Course  
8:15 p.m.....VACoRP and VACoGSIA Board of Directors

## **Sunday, November 7**

9 a.m.-1 p.m.....VACo Board of Directors meeting  
9 a.m.-2 p.m.....exhibitor setup  
10 a.m..... history tour of the Homestead, register at the Concierge Desk  
10 a.m.-5:30 p.m.....registration  
1-4:15 p.m.....coffee break for committee members  
1-2:30 p.m.....steering committee meetings  
2-5:30 p.m.....exhibits open with refreshments  
2:45-4:15 p.m.....steering committee meetings  
4:15-5:15 p.m.....regional caucuses to nominate representatives to Board of Directors  
4:15 p.m.-5:15 p.m.....Supervisor Certification reunion  
5:30-6:30 p.m.....Exhibitors reception  
6:30-9 p.m.....banquet

## **Monday, November 8**

7:15-8:15 a.m.....Resolutions Committee  
8 a.m.-2 p.m.....registration  
8:30 a.m.-3:30 p.m.....exhibits open  
8:30-9:45 a.m.....opening session  
9 a.m.....spouse/guest program  
scenic drive tour (pre-registration required)  
9:45 a.m.....coffee break  
10 a.m.....history tour of the Homestead, register at the Concierge Desk or Wilderness Wonders Presentation (pre-registration required)

## **Monday, November 8 (cont.)**

10-11:15 a.m.....concurrent sessions  
topics to be announced  
10 a.m.-noon.....spouse/guest program  
cooking demo (pre-registration required)  
11:30 a.m.-12:45 p.m.....concurrent sessions  
topics to be announced  
12:45-1:45 p.m.....deli lunch  
12:45- 2 p.m.....VLGMA Luncheon  
1:30-3:30 p.m.....spouse/guest program  
silk scarf painting (pre-registration required)  
1:45-3 p.m.....concurrent sessions  
topics to be announced  
2 p.m.....spouse/guest program  
scenic drive tour (pre-registration required)  
3 p.m.....mini-affle in exhibit hall  
3:30 p.m.....soda break in exhibit hall  
3:30-4:30 p.m.....spouse/guest program  
wine tasting- registration required  
3:30-4:45 p.m.....concurrent sessions  
topics to be announced  
4:45 p.m.....High Growth Coalition Meeting  
Rural Caucus Meeting  
Credentials Committee Meeting  
4:45-5:30 p.m.....Nominations Committee Meeting  
5:45-7 p.m.....President's Reception  
9 p.m.-midnight.....DJ in the Sports Bar  
(no registration required)

## **Tuesday, November 9**

7:45-8:15 a.m.....VACoRP Business Meeting  
8:15-9 a.m.....VACoGSIA Business Meeting  
9-10:15 a.m.....General Session  
10:15 a.m.....refreshment break  
10:30-11:30 a.m.....business meeting, raffle and adjournment

# VACo's 2010 Annual Conference

## November 7-9

### You are Invited...

We will convene Nov. 7-9 for VACo's 76th Annual Conference. Local officials, VIPs, guests and exhibitors are expected. The agenda will be packed with educational sessions and opportunities to discuss county concerns. A preliminary schedule is printed in this brochure and additional details will continually be provided in VACo's newsletter, *County Connections*, and on the Web site at [www.vaco.org](http://www.vaco.org).

One of the most important items on the agenda is our legislative action plan for 2011. VACo's steering committees will wrap up the details on Sunday, then the full membership will vote on the legislative program during Tuesday's business meeting. Another vital part of the conference is the exhibit hall that will feature more than 100 organizations offering products and services to help counties. Please support our business partners and associate members.

The annual banquet will be held on Sunday. If you make a reservation for the banquet and do not attend because you have cancelled your hotel reservation or decided to dine elsewhere, you will be charged \$75 for the banquet meal.

**This is your meeting** – your presence and input are important. We encourage you to register today!

### How to Register

It's easy to register – just fill out the form and send it in with a check or charge authorization. To ease the last-minute crunch, conference registration forms **must be returned by Nov. 1**. You may also register online at [www.vaco.org](http://www.vaco.org).

VACo does not bill for conference registrations. Return the Annual Conference registration form and a check or charge authorization for the total registration fee to: Virginia Association of Counties, 1207 E. Main St., Suite 300, Richmond, VA, 23219-3627. **Make checks payable to VACo.**

Hotel reservations must be made directly with The Homestead, or nearby bed and breakfast inns and motels. If you need a lodging reservation form, call VACo at (804) 788-6652.

### Banquet and Cancellation/Refund Policy

All conference participants, spouses, guests, exhibitors and others who are staying at The Homestead Sunday night may attend the Sunday banquet at no cost. Conference participants, spouses, guests, exhibitors and others who **are not staying at The Homestead** can buy banquet tickets for \$75 each. Everyone who plans to attend the banquet must notify VACo by Nov. 1. No banquet cancellations can be taken after Nov. 1.

All conference cancellations are subject to a \$50 processing fee. To cancel a conference reservation, a registrant must send VACo written notice by Nov. 1. After Nov. 1, no refunds will be made. There will be a late fee of \$50 for reservations made after Nov. 1. **Changes or additions to registrations must be requested in writing.**

### Golf Tournament

VACo is sponsoring a golf tournament in connection with the Annual Conference. The tournament will start at 11 a.m. on Saturday, Nov. 6. Please fill out the registration form and return it to VACo if you plan to play.

### Guest Programs

These special programs are open to everyone. To participate, fill out the guest section on the registration form and send a registration fee for each selected program.

### Guest/Spouse Activities

Advance reservations are required for all classes or activities this year. Classes with insufficient enrollment will be cancelled. The deadline for reserving your space in any of the classes is Friday, Oct. 8. Refunds for cancelled classes will be available prior to Oct. 8 if VACo is notified in writing. Cancellations or no-shows will not be refunded after Oct. 8.

The Homestead has many other activities available. Ask the concierge for a copy of the "Resort Activities at The Homestead" brochure.